

SECRET
Classification

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100140181-2

PREPARE IN DUPLICATE

DD3/012/155 - 54

1. TITLE OF REPORT (If a fill-in report include Form No.)

2. TYPE OF REPORT	STATISTICAL
	NARRATIVE
	XX MACHINE-NAME LISTING

Internal Training Statistical Report by Office

3. FUNCTIONAL AREA	PERSONNEL	XX	TRAINING	ADMIN. GENERAL OTHER (specify)
	LOGISTICS		SECURITY	
	MEDICAL		FINANCE	

4. NO. OF COPIES PREPARED

1

5. FREQUENCY (weekly, monthly, quarterly, etc.)

Canceled 25 Aug 70

6. DISTRIBUTION (No. of components not
number of copies)

1

7. FORMAT (memorandum, form
computer print-out, etc.)

Computer print-out

8. ADP PROCESSING

XX YES IF YES GIVE ADP PROCESSING NO.
NO 612A

9. DIRECTIVE AUTHORITY REQUIRING REPORT

HR

25X1

10. PREPARING COMPONENT (include lowest level
contributing information to report)

OCS
OTR/ISS/AIR

11. FEEDER REPORTS (State total number and identify by Title,
Form No., or nomenclature. Attach separate sheet if necessary.)
None
(Form 136,
Form 1961)

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
Same as 601A									

B. COSTS OF COMPUTER PRODUCED REPORTS

55 pages x 5¢ per page =				\$2.75
TOTAL COSTS PER YEAR				\$2.75

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN,
INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT

RETAIN AS IS

OTHER (explain)

ESTIMATED SAVINGS

CHANGE

MAN-HOURS

DOLLARS

XX DISCONTINUE

0

\$2.75 STAT

15. DATE OF INVENTORY

9

OCT 1970

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

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18. EXTENSION

25X1